**Glens Falls Business Improvement District**

**Board of Directors Meeting**

**Meeting Minutes**

**April 21, 2020**

**Members in Attendance**

Daniel Burke

Michael Bittel  
Jeff Mead  
Gregory Moore

Tyler Herrick  
Michael Kaidas  
Peter Hoffman

Kathleen Naftaly

Kate Austin-Avon

**Members Excused:**

Thomas O’Neill

**Guests in Attendance:**

Christopher Ristau Robin Barkenhagen

**MEETING CALL TO ORDER**

The meeting was called to order at 8:05 am by Dan Burke, President

**CURRENT BUSINESS**

Approval of Minutes: A motion was made by Kathy Naftaly, second by Peter Hoffman to approve the minutes from March 16, 2020. Motion carried unanimously.

**Treasurer’s Report**:

Jeff Mead presented the treasurer’s report detailing the monthly expense/revenues. Mr. Mead notes the BID has expensed the monthly landscaping invoice for Jim Girard, as well as the Administrative Contract invoice. The BID has received a check from the City of Glens Falls for 2019 Contributions and BID Tax revenues.

Mr. Dan Burke adds to the treasurer’s report, discussing the BID has looked in to refinancing the term loan. Mr. Burke will report back to the board with any further updates.

Approval of Treasurer’s report: was approved on a motion by Michael Kaidas, second by Michael Bittel. Motion carried unanimously.

**Strategic Plan Update:**

A motion was made by Jeff Mead, second by Kathy Naftaly to approve the increase in funding to Leslie Kendall of Kendall Associates for her additional work on the Strategic Planning process. Motion carried unanimously.

**Glens Falls Collaborative Update:**

Robin Barkenhagen reports on behalf of the GF Collaborative stating the City still has all events hold until further notice. The GF Collaborative is in the process of finding new dates for events such as Wing Fest, Downtown Cleanup, etc. Mr. Barkenhagen notes the first confirmed upcoming event will be Take-A-Bite on Wednesday, July 1,2020.

**Town Hall Meeting:**

The BID is looking to lead a group discussion in review of the organization’s projects and duties, in hopes to spread awareness and gather public feedback on the BID’s mission.

**New Business:**

Mr. Mead presents the new Jim Girard Landscaping contract to board members, stating the monthly invoice has increased this year due to increased usage of the park. The increase reflects an additional $4000.00/year. Kathy Naftaly notes she will look into increasing the Crandall Library’s funding for City Park Maintenance.

A motion to approve the new Jim Girard Landscaping contract was made by Michael Kaidas, second by Michael Bittel, and carried unanimously.

Mr. Mead presents the BID invoice for the annual membership fee to the Adirondack Regional Chamber of Commerce in the amount of $315.00. A motion to approve payment of this invoice was made by Tyler Herrick, and second by Jeff Mead. Motion carried unanimously.

**ADJOURNMENT**

A motion was made to adjourn by Jeff Mead and second by Michael Bittel. The meeting adjourned at 9:19 am.

**NEXT MEETING: June 16,2020 - 8 am- The Queensbury Hotel.**

**Please plan to join.**

Respectfully Submitted,

Victoria Beagle