**Glens Falls Business Improvement District**

**Board of Directors Meeting**

**Meeting Minutes**

**March 17, 2020**

**Members in Attendance**

Daniel Burke

Thomas O’Neill
Jeff Mead
Gregory Moore

Tyler Herrick
Peter Hoffman

Kathleen Naftaly

Kate Austin-Avon

**Members Excused:**

Michael Bittel

Peter Hoffman Michael Kaidas

**Guests in Attendance:**

Christopher Ristau Robin Barkenhagen
Leslie Kendall

**MEETING CALL TO ORDER**

The meeting was called to order at 8:05 am by Dan Burke, President

 **CURRENT BUSINESS**

Approval of Minutes: A motion was made by Kathy Naftaly, second by Jeff Mead to approve the minutes from February 6, 2020. Motion carried unanimously.

**Treasurer’s Report**:

Jeff Mead presented the treasurer’s report detailing the monthly expense/revenues. Mr. Mead notes the BID has expensed the monthly landscaping invoice for Jim Girard, and has received a check from the City of Glens Falls for 2019 Contributions.

Approval of Treasurer’s report: was approved on a motion by Kathy Naftaly, second by Thomas O’Neil. Motion carried unanimously.

**Strategic Plan Update:**

Leslie Kendall of Kendall & Associates reviews and discusses the BID’s project matrix in hopes to establish committees to carry out each of the projects. Board members are to review the plan and report back to Leslie by March 29, 2020.

 **Glens Falls Collaborative Update:**

Robin Barkenhagen reports on behalf of the GF Collaborative stating the City has cancelled all events until further notice.

**Bench Update:** Thomas O’Neil reports an update on the City bench project stating that we have been waiting for weather to break for installation. Mr. O’Neil notes he will be contacting the contractors to move forward with this process.

**2020 BID Budget Planning:** Daniel Burke proposes the budget plan for the 2020 year to the Board. A motion to approve this budget was made by Kathy Naftaly, second by Gregory Moore and carried unanimously.

**ADJOURNMENT**

A motion was made to adjourn by Thomas O’Neill and second by Tyler Herrick. The meeting adjourned at 9:19 am.

**NEXT MEETING: March 21,2020 - 8 am by conference call only.**

**Please plan to join.**

Respectfully Submitted,

Victoria Beagle