**Glens Falls Business Improvement District**

**Board of Directors Meeting**

**Meeting Minutes**

**December 17, 2019**

**Members in Attendance**

Daniel Burke

Thomas O’Neill
Jeff Mead

Tyler Herrick
Peter Hoffman
Michael Kaidas

Kathleen Naftaly

Kate Austin-Avon

**Members Excused:**

Gregory Moore Michael Bittel

**Guests in Attendance:**

Amy Collins Christy Alexander

David Dammerman Dan Hall

Chip Corlew

**MEETING CALL TO ORDER**

The meeting was called to order at 8:05 am by Dan Burke, President

 **CURRENT BUSINESS**

Approval of Minutes: A motion was made by Michael Kaidas, second by Thomas O’Neill to approve the minutes from November 19, 2019. Motion carried unanimously.

**Treasurer’s Report**:

Jeff Mead presented the treasurer’s report detailing the monthly expense/revenues. Mr. Mead notes the BID has received the remainder of the city contribution funds, as well as the Crandall Library’s regular park maintenance reimbursement. Mr. Mead also discusses the BID has expensed the administrative contract in addition to the monthly Jim Girard landscaping charge.

Approval of Treasurer’s report: was approved on a motion by Kate Austin-Avon, second by Michael Kaidas. Motion carried unanimously.

**Decorating Committee:** Daniel Burke reports on behalf of the Decorating Committee discussing that some of the holiday decorations within the city are showing signs of wear and in need of replacements. A motion to approve the purchase of holiday decoration replacements was made by Michael Kaidas, second by Thomas O’Neill and carried unanimously.

**Guest - Chip Corlew:**

Athletic Director for the Glens Falls School District, Chip Corlew, joins BID meeting to help promote the upcoming basketball tournament within the city. Mr. Corlew has asked the BID to purchase banners to assist in tournament marketing.

**Strategic Plan Update:**

Leslie Kendall reports on behalf of the Strategic Planning project, presenting an action plan matrix.

**ADJOURNMENT**

A motion was made to adjourn by Thomas O’Neill and second by Tyler Herrick. The meeting adjourned at 10:37 am.

**NEXT MEETING: February 6, 2020 - 8 am at The Queensbury Hotel.**

**Please plan to attend.**

Respectfully Submitted,

Victoria Beagle